

## AMBULANCE SERVICE WITH THE TOWN OF AMHERST

The Fire Chief Spanknebel and Town Administrator Nixon met with the Amherst Town Manager Musante, Fire Chief Nelson, and Finance Director Pooler and negotiated a three-year extension to the existing ambulance contract. There are provisions for the Town of Hadley to shorten the length of the contract term, if it is in the Town's best interest to do so.

The increases in service costs are \$5,000 per year, and are in line with prior contracts.

Please take a vote to sign the agreement as recommended.

Town of



# AMHERST *Massachusetts*

Office of the Town Manager  
Town Hall  
4 Boltwood Avenue  
Amherst, MA 01002

John P. Musante, Town Manager  
Phone: (413) 259-3002  
Fax: (413)-259-2405  
Email: townmanager@amherstma.gov

## Town of Amherst

and

## Town of Hadley

### Agreement for the Provision of Ambulance Service

- \* **Whereas,** the Town of Amherst has provided high quality ambulance service to the Town of Hadley, and;
- \* **Whereas,** the Town of Hadley has a need for high quality ambulance service to its citizens, and;
- \* **Whereas,** the Town of Hadley and the Town of Amherst wish to provide stability and predictability to both the delivery and receipt of said service, and;
- \* **Whereas,** the Town of Hadley and the Town of Amherst wish to enter into a long term agreement in order to provide the predictable, long term and high quality ambulance service to the citizens of the Town of Hadley, and;
- \* **Therefore,** the Town of Hadley and the Town of Amherst hereby agree to the following:

- 1) The Town of Amherst shall provide emergency ambulance service at the Paramedic/Intermediate level twenty four (24) hours per day, three hundred sixty five (365) days per year to the Town of Hadley beginning July 1, 2015. In addition, the Town of Amherst shall provide Emergency Medical Dispatch (EMD) services, with state protocols, for a fee to be paid by the State 9-1-1 Department.
- 2) The Town of Hadley shall pay to the Town of Amherst the following annual payments for emergency ambulance service:

<u>Year</u>	<u>Dates</u>	<u>Amount Due</u>	<u>Payment Date</u>
FY2016	July 1, 2015 – June 30, 2016	\$130,000	September 1, 2015
FY2017	July 1, 2016 – June 30, 2017	\$135,000	September 1, 2016
FY2018	July 1, 2017 – June 30, 2018	\$140,000	September 1, 2017

- 3) Annually the Town of Amherst shall provide a written report to the Town of Hadley of the previous fiscal year performance to include, but not limited to, the total ambulance calls per system and in Hadley, total revenue per system and per Hadley, response time and other pertinent information. That written report shall be on or before December 1<sup>st</sup> of each year. In addition, the Town of Amherst shall provide quarterly reports to assist the committee established pursuant to Paragraph 8.
- 4) The Town of Hadley may terminate or extend the contract for FY2018 if it provides the Town of Amherst notice of such termination or extension before July 1, 2016. Failure to provide notice of termination shall constitute extension of the contract for FY2018. The Town of Amherst may terminate this contract annually upon written notice to the Town of Hadley by July 1<sup>st</sup> prior to the fiscal year for which the contract is intended to be terminated.

- 5) Payments shall be made without notice by the Town of Hadley to the Town of Amherst on or before September 1<sup>st</sup> of each fiscal year. The payments shall be made out to:

**Town of Amherst/Town Hall  
c/o Finance Director  
4 Boltwood Avenue  
Amherst, MA 01002**

- 6) The Town of Amherst agrees to reimburse the Town of Hadley Fire Department for the recovered cost of any medical supplies supplied by the Town of Hadley and billed and recovered by the Town of Amherst.
- 7) There shall be established and appointed a committee comprised of four (4) members, two (2) members from the Town of Amherst to be appointed by the Town Manager and two (2) members from the Town of Hadley to be appointed by the Board of Selectmen. The committee shall meet at least quarterly to review ambulance services.
- 8) The Town of Amherst agrees to obtain and maintain insurance adequate to provide ambulance services in the Town of Hadley. The Town of Hadley shall be listed as additional insured.
- 9) Notices regarding this contract shall be jointly sent to:

**Town Manager  
Town of Amherst/Town Hall  
4 Boltwood Avenue  
Amherst, MA 01002**

**Select Board  
Town of Hadley/Town Hall  
100 Middle Street  
Hadley, MA 01035**

TOWN OF AMHERST

TOWN OF HADLEY  
Select Board

\_\_\_\_\_  
John P. Musante, Town Manager

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Guilford B. Mooring, Chair

\_\_\_\_\_  
Joyce A. Chungo

\_\_\_\_\_  
Brian C. West

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John C. Waskiewicz II

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Molly A. Keegan

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Date

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Date

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